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OPERATION AND MAINTENANCE MANUAL (OMM)

mcr WIP type fire damper



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FIRE VENTILATION SYSTEMS DEPARTMENT

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NOTICE

As at the date of issue of this Operation and Maintenance Manual, previous revisions become invalid. The Operation and Maintenance Manual does not apply to fire dampers manufactured before the date of its issue.

1.INTRODUCTION

Use

The aim of this Operation and Maintenance Manual is to make the user familiar with the intended use, design, operating principle, correct installation and operation of the product.

The OMM also contains additional information on the conditions of use, maintenance and warranty of the product.

2.THE SUBJECT OF THE MANUAL

This OMM applies to a whole group of mcr WIP type multi-blade fire dampers. Complying with the recommendations included in the OMM will ensure proper functioning of the fire damper in its purpose of being a fire protection system used in interior spaces as well as the safety of its users.

3.INTENDED USE OF THE FIRE DAMPER

The mcr WIP type multi-blade (multi-plane) fire dampers may be used as: the mcr WIP/S type fire dampers the mcr WIP/V type fire dampers for fire ventilation systems the mcr WIP/M type fire dampers for mixed-mode fire ventilation systems the mcr WIP/T type transfer dampers the WIP/G type pressure relief dampers Fire dampers are not designed to work in ventilation systems where there is a risk of them coming into contact with dust-laden air unless they have been covered by a special, tailor-made service and technical inspections programme. Fire resistance The fire resistance ratings of the mcr WIP type fire dampers are as follows: EI120S /S /M EI60S **/V** /M /Τ /G /G /S **/V** /G /S **/V** /M /T /G E160 /M /Τ EI120

E120S

E120

/V

/S

/S

/M

/M

/T

/G

/G

/G The fire ratings depend on the application as well as the manner and place of fire damper installation.

/G

Manufacturing versions

/S

/S

E60S

E60

The mcr WIP type fire dampers may be manufactured as:

/V

/V

/M

/M

/T

| |/T

rectangular fire dampers

rectangular fire dampers with circular connections

round fire dampers

Series of types of dimensions

The mcr WIP type fire dampers are manufactured in the following dimensions:

width: from 120 to 1,000 mm height: from 160 to 1,000 mm

rectangular fire dampers' width: 130 mm width of fire

dampers with circular connections: 210 mm

Apart from the standard dimensions, there is a possibility to manufacture fire dampers with any dimensions within the above ranges. The maximum surface area of the mcr WIP type fire damper is 1 m². The minimum surface area of a fire damper is 0.019 m².

4.DESIGN AND OPERATING PRINCIPLE OF THE FIRE DAMPER

Design

The mcr WIP type fire dampers consist of a housing with a rectangular cross section, movable partition made of an assembly of blades rotating on their axes as well as a release and control mechanism, which is started remotely or automatically (after a thermal release has been actuated). Fire dampers' housings are made of galvanised steel sheet, stainless steel sheet or acid-proof sheet. An integral part of the housing is a flange made of a fire-resistant plate. Each damper blade is made of galvanised steel sheet, stainless steel sheet or acid-proof sheet with a plasterboard inside. On inside of the housing, along the partition axis, an intumescent seal and ventilation seals have been installed. The partition's blades rotate on their axes which are made of steel pins. On the blades, ventilation seals have also been installed. The blades are connected by means of a steel slat that provides the drive.

Square and rectangular fire dampers have been equipped with flanged frames allowing to install them in ducts. In the case of a round duct, a square fire damper is manufactured and equipped with a circular flanged connection or a spigot is used.

Operation

The operating principle and behaviour of the mcr WIP type fire dampers depends on the version and application:

mcr WIP/S type fire dampers

These fire dampers remain open during normal operation. They are closed (safety position) in the following ways:

- automatically by actuation of the thermoelectric release
- manually by pressing the control button on the thermoelectric release
- remotely by actuation of the axial electric actuator with a return spring as the supply voltage disappear

mcr WIP/V type fire dampers for fire ventilation systems

These fire dampers remain closed during normal operation. They are opened (safety position) in the following ways:

• remotely – by actuation of the axial electric actuator without a return spring as the supply voltage is appropriately applied to the actuator

mcr WIP/M type fire dampers for mixed-mode fire ventilation systems

Depending on the function they serve, these fire dampers remain either closed or open during normal operation. They are opened/closed (safety position) in the following ways:

• remotely – by actuation of the axial electric actuator without a return spring as the supply voltage is appropriately applied to the actuator

mcr WIP/T type transfer dampers

These dampers remain open during normal operation. They are closed (safety position) in the following ways:

- automatically by actuation of the thermoelectric release
- manually by pressing the control button on the thermoelectric release
- remotely by actuation of the axial electric actuator with a return spring as the supply voltage disappears

mcr WIP/G type pressure relief dampers

These dampers remain open during normal operation. They are closed (safety position) in the following ways:

• remotely – by actuation of the axial electric actuator with a return spring as the supply voltage disappears. The actuator does not have a thermoelectric release.

It is possible to check manually the correct functioning of a fire damper with electric actuator for service purposes. To do this, use a special hex key which should be placed in the socket marked on the actuator. Then, by rotating the hex key, the fire damper's partition may be set in the desired position. Bearing in mind to take enough care, rotate the hex key uniformly and slowly. Too fast and violent rotation may cause damage to the internal mechanism of the actuator or the power transmission system.

NOTICE

Never try to open or close a fire damper's partition by pulling it directly. Such attempts may cause damage to the self-locking powertrain of a fire damper and this is not covered by warranty.

Release and control mechanisms

The release and control mechanism of the mcr WIP type fire dampers may be one of the following:

Electric actuator:

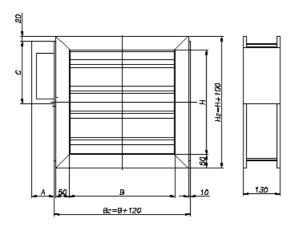
BF 230-T	/S	/V	/M	/T	/G		BF 230	/S	/V	/M	/T	/G
BLF 230-T	/S	/V	/M	/T	/G		EXBF 230	/S	/V	/M	/T	/G
BF 24-T (-ST)	/S	/V	/M	/T	/G	\prod	BLF 24	/S	/V	/M	/T	/G
BLF 24-T (-ST)	/S	/V	/M	/T	/G		BLF 230	/S	/V	/M	/T	/G
BE 230	/S	/V	/M	/T	/G		BE 24	/S	/V	/M	/T	/G
BLE 230	/S	/V	/M	/T	/G		BLE 230	/S	/V	/M	/T	/G
BFL 230-T	/S	/V	/M	/T	/G		BFL 24-T	/S	/V	/M	/T	/G
BFN 230-T	/S	/V	/M	/T	/G		BFN 24-T	/S	/V	/M	/T	/G
EXBF 24	/S	/V	/M	/T	/G		BF 24-T-TL	/S	/V	/M	/T	/G
☐ BF 24	/S	/V	/M	/T	G/G		_					

Spring mechanism:

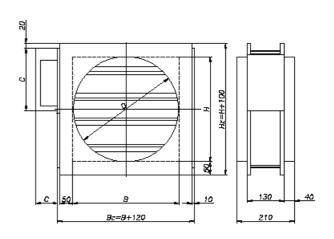
RST	S /V	/M	/T	/G	Ιſ	RST/KW1/S	/S	/V	/M	/T	/G
RST/KW1/24P	/S $/V$	/M	/T	G/G		RST/KW1/24I	\int /S	/V	/M	/T	/G

Main dimensions

a) rectangular fire damper



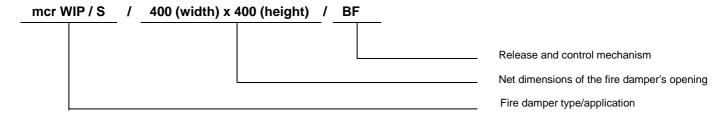
b) fire damper with circular connections



Dimensions of the release and control mechanism

	BF	BLF	BFL	BFN	BE	BLE	KW1	EXBF
C [mm]	325	275	275	325	325	275	275	400
A [mm]	125	125	125	125	125	125	165	175

5.MANUFACTURER'S DESIGNATION OF THE FIRE DAMPER



6.INSTALLATION OF THE FIRE DAMPER

NOTICE

During the installation of a fire damper and while conducting finishing work, you should allow for the possibility of later access to the fire damper and removal of the release and control mechanism in order to carry out possible service work and technical inspections.

The mcr WIP fire dampers may be installed in the following space dividing elements (walls or structural floors):

masonry/concrete walls with a thickness of 120 mm brickwork
walls or concrete masonry unit walls with a thickness of 120 mm
walls made of boards with a thickness of 120 mm
structural floors with a thickness of 150 mm

Additionally, fire dampers may be installed:

outside walls

in larger fire damper systems/assemblies (multi fire damper sets)

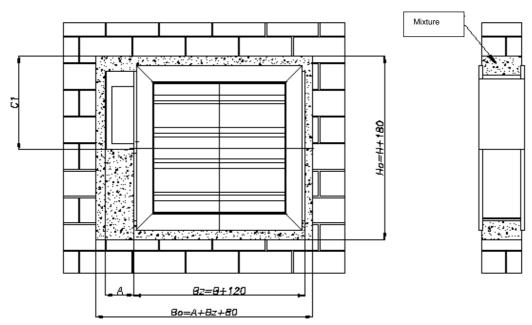
The mcr WIP type fire dampers may also be installed in space dividing elements in buildings that have a lower fire-resistance rating. In such cases, fire dampers will have a fire-resistance rating equal to that of a space dividing element, with the condition of smoke leakage rating being satisfied. When installing a fire damper in a given type of wall which is thinner than required, its thickness should be increased along the perimeter of the fire damper, e.g. by installing an additional board or other building element.

6.1. PRE-INSTALLATION INSPECTION

Each fire damper is inspected by the manufacturer before packing and transport. Once the product has been unpacked at the destination, visual inspection should be conducted to check for possible deformations of the housing or fire damper transport damage.

6.2. INSTALLATION OPENING

The minimum size of an installation opening necessary for correct installation of the mcr WIP type fire damper is: $Bo = (A + Bz + 80) [mm] \qquad Ho = (H + 180) [mm]$

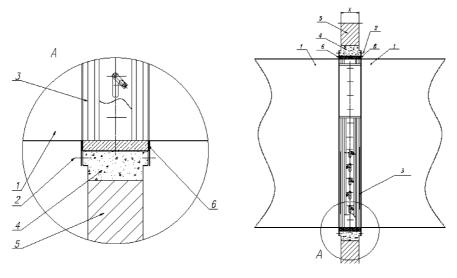


	BF	BLF	BFL	BFN	BE	BLE	KW1	EXBF
C1 [mm]	385	335	335	385	385	335	335	460
A [mm]	125	125	125	125	125	125	165	175

6.3. BUILDING IN (EMBEDDING)

The mcr WIP type fire damper works correctly if the rotation axis of the partition is horizontal. The release and control mechanism may be located on the right or left of a fire damper irrespectively of the air flow direction. Installing a fire damper on its side, i.e. with rotation axes of the partition being vertical, is only permitted when this has been previously made known to the manufacturer at the time of placing the order.

Before building in/embedding, a fire damper should be placed axially in a space dividing element (a wall or structural floor that divides separate fire compartments), i.e. in a previously prepared opening. Next, level and secure the fire damper so that it does not move. For fire dampers with dimensions greater than 700 x 700, a strut should be used. Once the above have been completed, start manually the fire damper's partition (blades assembly), checking if it rotates correctly (it should not touch the housing elements, etc.). Close the fire damper's partition. The gap between the fire damper and the wall should be completely filled with appropriate mixture of your choice (but with all the required certificates), which will provide the desired fire-resistance rating of the wall and the fire damper. Moreover, special attention should be paid to ensure that the mixture does not come into contact with the equipment of the fire damper responsible for its proper operation (release and control mechanism, partition, seals and limiters). For this purpose, it is essential that you put plastic film or other material on the fire damper, which will protect it while masonry and finishing work is being carried out. The partition has to remain closed until the mixture sets. Once it has set, remove the protection and struts. Then, again open and close the fire damper's partition in order to check if it works correctly. In the case of installation of a fire damper in a wall made of boards, the space between the fire damper housing and the wall should be completely filled with A1 class non-flammable (certified) mineral wool. Its density and thickness should ensure fire-resistance not lower than that of the wall in which the fire damper has been installed. Additionally, the filled space should be sealed with an appropriate mixture or mastic having fire-resistance required by the wall. In order to ensure fire-resistance of a fire damper, the depth to which it can be built in should never be exceeded, i.e. the rotation axis of the fire damper's blades cannot be outside the wall (off the wall surface). In the case of space dividing elements with a thickness comparable to that of a fire damper, it is recommended that the fire damper be installed in such a manner that its axis divides the thickness of the space dividing element precisely in half. The built-in fire damper has to be coaxially connected to a ventilation duct. When installing a fire damper, be sure that you do not damage its body, and in particular do not subject it to any stress. A fire damper cannot function as a "structural element" of a duct or ventilation system in which it has been installed. It is unacceptable to drill through the fire damper's housing, screw in bolts/screws and other elements that pierce through the housing towards the interior of the fire damper. Having connected the fire damper to a ventilation duct, check again if it works correctly. When installing the mcr WIP type fire dampers, ensure in particular that the thermal release (fusible component) is not damaged. It should not be exposed to high temperature (fire, welders, soldering irons), which causes its actuation (it is a component that has been designed to be used once only and will not be replaced under warranty). Similarly, the intumescent seals installed in the housing of the fire damper should not be exposed to high temperature. Expansion of the seals makes it impossible to close the fire damper. After the installation has been completed, clean thoroughly the fire damper and ensure that no debris has been left inside, as it could affect its correct operation.

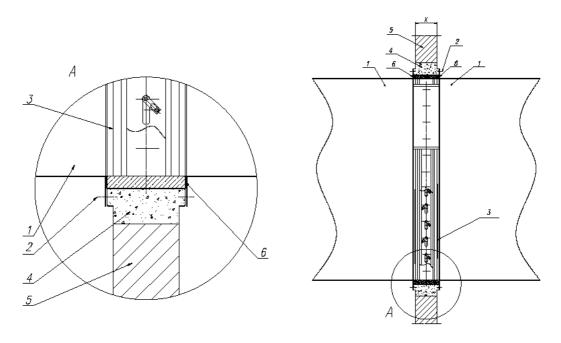


1. Ventilation duct2.ST4.2x16 sheet metal screw

3.Mcr WIP type fire damper, W x H 4.E.g. cement mortar

5.Masonry wall 6.Heat-resistant seal X – Wall thickness

Example illustrating how to install the mcr WIP type fire damper in masonry and concrete walls



- 1. Ventilation duct 2.ST4.2x16 sheet metal screw
- 3.Mcr WIP type fire damper, W x H 4.E.g. cement mortar
- 5. Concrete masonry unit or brickwork (with full bricks) wall 6. Heat-resistant seal; X - wall thickness

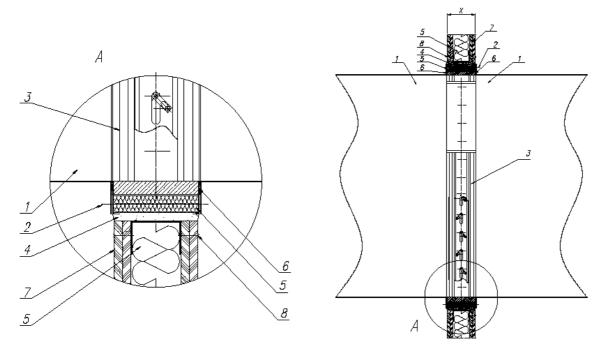
Example illustrating how to install the mcr WIP in concrete masonry unit or brickwork (with full bricks) walls

- 1.Air duct
- 2.ST4.2x16 sheet metal screw
- 3.Mcr WIP type fire damper, W x
 - Н

- 4.E.g. cement mortar
- 5. Mineral wool with density of at least 80 kg/m³
- 6.Heat-resistant seal

- 7. Wall made of boards
- 8. ST5.5x38 screw
- X wall thickness

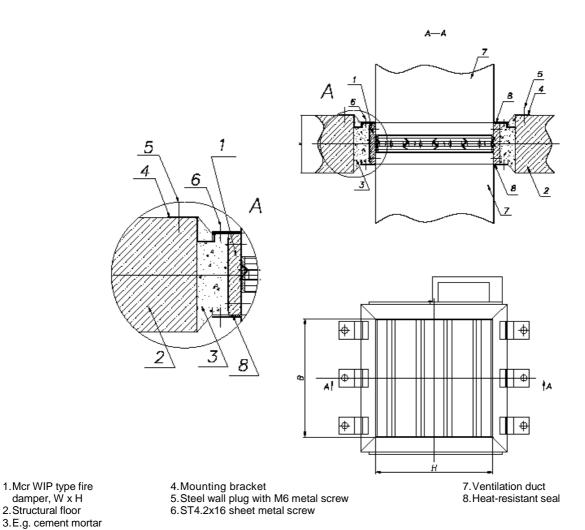
Example illustrating how to install the mcr WIP type fire damper in walls made of boards



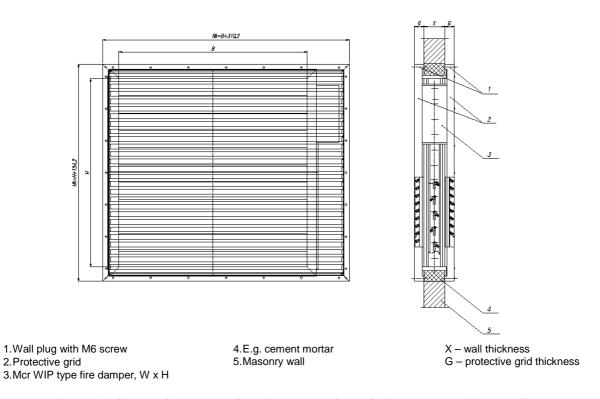
- 1.Air duct
- 2.ST4.2x16 sheet metal screw
- 3.Mcr WIP type fire damper, W x
- 4.E.g. cement mortar
- 5. Mineral wool with density of at least 80 kg/m³
- 6.Heat-resistant seal

- 7. Wall made of boards
- 8. ST5.5x38 screw
- X wall thickness

Example illustrating how to install the mcr WIP type fire damper in walls made of boards



Example illustrating how to install the mcr WIP type fire damper in structural floors

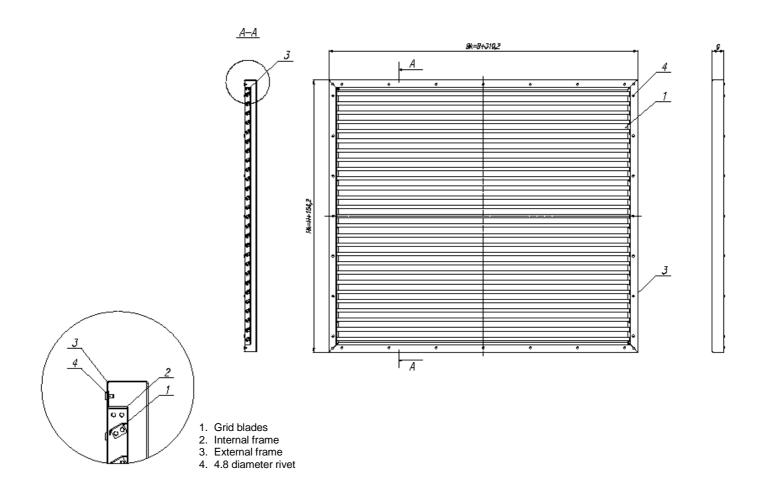


Example illustrating how to install a protective grid for the mcr WIP type fire damper

Protective grid thickness **G** (shown in the figures) should ensure that the distance between the surface of the fire damper's partition and the front of the grid is at least 97 mm.

Protective grid thickness for typical walls:

110 mm: G ≥ 50 mm 120 mm: G ≥ 45 mm 125 mm: G ≥ 42.5 mm 150 mm: G ≥ 30 mm

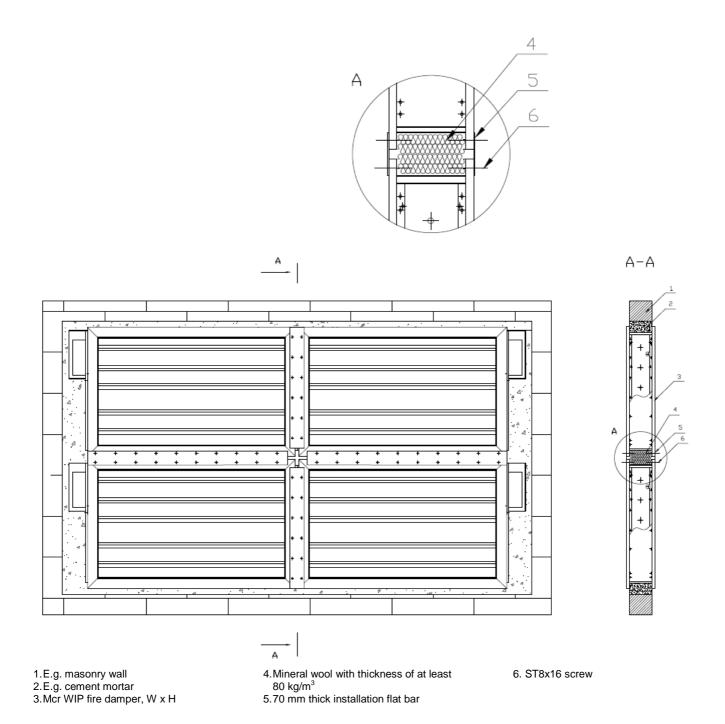


Modular protective grid for the mcr WIP type fire damper

A modular protective grid may be supplied by the manufacturer of the fire damper or made by the person installing the product, provided that the following requirements are met:

Item no.	Element name	Material	Dimensions
1	Grid blades	Galvanised or stainless steel sheet	Thickness: 1.25 mm
2	Internal frame	Galvanised or stainless steel sheet	Thickness: 1.25 mm
3	External frame	Galvanised or stainless steel sheet	Thickness: 1.25 mm

Also, the condition of grid thickness depending on thickness of the wall (in which the fire damper has been installed), has to be satisfied.



Example illustrating how to install the mcr WIP fire damper in an assembly consisting of four fire dampers

6.4.ELECTRICAL CONNECTIONS

Once a fire damper has been correctly installed, it is necessary to connect it to the electrical wiring system (using the wiring system's cables) if the fire damper is equipped with controls or other components that require such connection. Shown below are the wiring diagrams and basic electrical data of the release and control mechanisms supplied together with the mcr WIP type fire dampers.

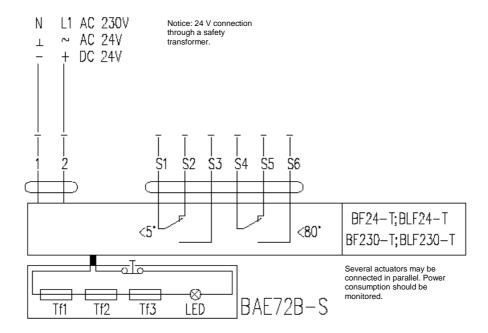
Actuator type	Position of the fire damper's partition
- Belimo BFL series	Partition open – actuator indication 90°
- Belimo BFN series	Partition closed – actuator indication 0°
- Belimo BF series	Partition open – actuator indication 90°
- Belimo BLF series	Partition closed – actuator indication 0°
- Belimo BE series	Partition open – actuator indication 0°
- Belimo BLE series	Partition closed – actuator indication 90°

Technical data – actuators	BLF24 (BLF24-T)	BLF230 (BLF230-T)	BF24 (BF24-T)	BF230 (BF230-T)
Power supply	AC 24 V 50/60 Hz DC 24 V	AC 220–240 V 50/60 Hz	AC 24 V 50/60 Hz DC 24 V	AC 220, 240 50/60 Hz
Power demand:				
 when putting the spring under 				
tension	5 W	5 W	7 W	8 W
 when in standby 	2.5 W	3 W	2 W	3 W
Apparent power	7 VA	7 VA	10 VA	12.5 VA
Protection class	III	II	III	II
IP rating	IP 54	IP 54	IP 54	IP 54
auvilian (auvitala)	2 x SPDT	2 x SPDT	2 x EPU	2 x EPU
auxiliary switch:	6(1.5) A AC 250 V	6(1.5) A AC 250 V	6(3) A, 250 V	6(3) A, 250 V~
activation point [degrees]	5°, 80°	5°, 80°	5°, 80°	5°, 80°
Torque:				
- motor	4 Nm	4 Nm	18 Nm	18 Nm
- spring	4 Nm	4 Nm	12 Nm	12 Nm
Wire connection:	2 x 0.75 mm	2 x 0.75 mm	2 x 0.75 mm	2 x 0.75 mm
motor (length: 0.9 m)	2	2	2	2
 auxiliary switch 	6 x 0.75 mm	6 x 0.75 mm	6 x 0.75 mm	6 x 0.75 mm
Movement time (90°C):				
- motor	40-75 s (0-4 Nm)	40-75 s (0-4 Nm)	140 s	140 s
- return spring	20 s at -20~+50°C	20 s at -20~+50°C	≈ 16 s	≈ 16 s
Tetum spring	max 60 s at -30°C	max 60 s at -30°C		
Ambient temperature	−30+50°C	−30+50°C	−30+50°C	−30+50°C
Sound pressure level:				
- motor	max 45 dB (A)	max 45 dB (A)	max 45 dB (A)	max 45 dB (A)
- spring	~ 62 dB (A)	~ 62 dB (A)	~ 62 dB (A)	~ 62 dB (A)

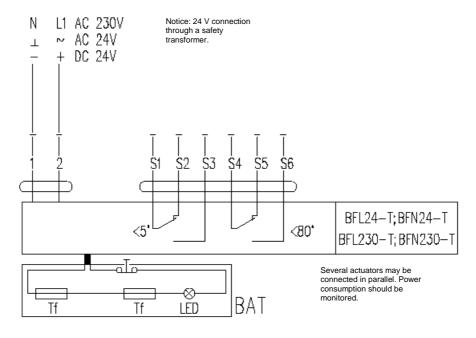
Technical data – actuators	BFL24 (BFL24-T)	BFL230 (BFL230-T)	BFN24 (BFN24-T)	BFN230 (BFN230-T)
Power supply	AC 24 V 50/60 Hz DC 24 V	AC 220–240 V 50/60 Hz	AC 24 V 50/60 Hz DC 24 V	AC 220, 240 50/60 Hz
Power demand:				
 when putting the spring under 				
tension	2.5 W	3 W (3.5 W)	4 W	4.5 W (5 W)
 when in standby 	0.7 W (0.8 W)	0.9 W (1.1 W)	1.4 W	2 W (2.1 W)
Apparent power	4 VA	6.5 VA	6 VA	9 VA (10 VA)
Protection class	III	II	III	II
IP rating	IP 54	IP 54	IP 54	IP 54
ouvilian (outital)	2 x SPDT	2 x SPDT	2 x SPDT	2 x SPDT
auxiliary switch:	3(0.5) A AC 250 V	3(0.5) A AC 250 V	3(0.5) A, 250 V	3(0.5) A, 250 V~
activation point [degrees]	5°, 80°	5°, 80°	5°, 80°	5°, 80°
Torque:				
- motor	4 Nm	4 Nm	9 Nm	9 Nm
- spring	3 Nm	3 Nm	7 Nm	7 Nm
Wire connection: – motor (length: 0.9 m)	2 x 0.34 mm	2 x 0.75 mm 2	2 x 0.34 mm	2 x 0.75 mm
- auxiliary switch	6 x 0.75 mm	6 x 0.75 mm	6 x 0.75 mm	6 x 0.75 mm
Movement time (0–90°):				
- motor	60 s	60	60 s	60 s
- return spring	≈ 20 s	≈ 20 s	≈ 20 s	≈ 20 s
Working temperature range	−30+55°C	−30+55°C	−30+55°C	−30+55°C
Sound pressure level:				
- motor	max 43 dB (A)	max 43 dB (A)	max 55 dB (A)	max 55 dB (A)
- spring	~ 62 dB (A)	~ 62 dB (A)	~ 67 dB (A)	~ 67 dB (A)

Technical data – actuators	BE24	BE230	BLE24	BLE230
Power supply	AC 24 V 50/60 Hz DC 24 V	AC 220-240 V 50/60 Hz	AC 24 V 50/60 Hz DC 24 V	AC 220, 240 50/60 Hz
Power demand: - when putting the spring under				
tension	12 W	8 W	7.5 W	5 W
– when in standby	0.5 W	0.5 W	0.5 W	1 W
Apparent power	18 VA	15 VA	9 VA	12 VA
Protection class	III	II	III	II
IP rating	IP 54	IP 54	IP 54	IP 54
auxiliary switch:	2 x SPDT 3 A AC 250 V	2 x SPDT 3 A AC 250 V	2 x SPDT 6(3) A, 250 V	2 x SPDT 6(3) A, 250 V~
activation point [degrees]	3°, 87°	3°, 87°	3°, 87°	3°, 87°
Torque:				
- motor	40 Nm	40 Nm	15 Nm	15 Nm
- locking	50 Nm	50 Nm	20 Nm	20 Nm

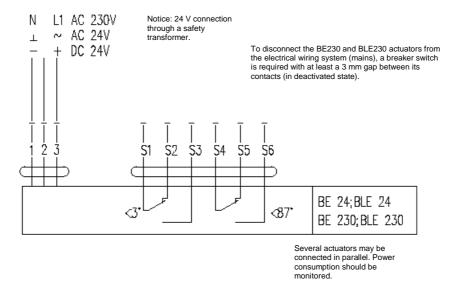
Wire connection: - motor (length: 0.9 m) - auxiliary switch	3 x 0.75 mm ₂ 6 x 0.75 mm	3 x 0.75 mm ₂ 6 x 0.75 mm	3 x 0.75 mm ₂ 6 x 0.75 mm	3 x 0.75 mm ² 6 x 0.75 mm
Movement time (0-90°):				
– motor	60 s	60	30 s	60 s
Working temperature range	−30+50°C	−30+50°C	−30+50°C	−30+50°C
Sound pressure level:				
– motor	max 62 dB (A)	max 62 dB (A)	max 62 dB (A)	max 55 dB (A)



Wiring diagram for BF24-T, BLF24-T, BF230-T and BLF230-T actuators



Wiring diagram for BFL24-T, BFL230-T, BFN24-T and BFN230-T actuators



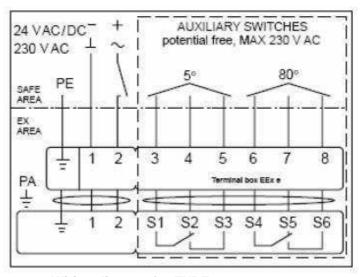
Wiring diagram for BE24, BLE24, BE230 and BLE230 actuators

Notice:

Controlling the operation of BE and BLE actuators requires connecting them to an electrical wiring system using three-wire cables. The change of rotation direction is effected by applying supply voltage to terminal 2 or 3, depending on the desired direction of rotation.

The position of limit switches for all actuator types applies to a potential free position.

Technical data – actuators	EXBF B 001 20 N 000	EXBF A 001 20 N 000
Power supply	24 V AC ±20% 50/60 Hz / 24 VDC-10/+20%	230 V AC ±14% 50/60 Hz
Power demand:		
 when putting the spring under 		
tension	7 W	8 W
– when in standby	2 W	3 W
Apparent power	10 VA	12.5 VA
IP rating	IP 66	IP 66
Auxiliary switch:	2 x SPDT 6 A (3) max 250 V AC	2 x SPDT 6 A (3) max 250 V AC
 activation point 	5°, 80°	5°, 80°
Torque:		
- motor	18 Nm	18 Nm
- spring	12 Nm	12 Nm
Movement time (90°C):		
- motor	150 s	150 s
- return spring	≈ 20 s	≈ 20 s
Ambient temperature	−20+50°C	−20+50°C



Wiring diagram for EXBF actuators

RST/KW1 release and control mechanism

In the RST/KW1/S manufacturing version, the limit switches are installed on the mechanism itself. Electrical connection is carried out by connecting the wires (marked accordingly) to the electrical wiring system. The fusible release link is installed on the mechanism itself.

	RST/KW1/S	RST/KW1/24I	RST/KW1/24P		
Supply voltage	Х	24 V-48 V DC	24 V-48 V DC		
Power consumption	X	3.5 W	1.6 W		
Holding force	X	12 daN	12 daN		
Thermal release actuation temperature	72°C ±2°C				
WK1d or WK2d limit switch	NO/NC (changeover switch) 5 A, 230 V AC				
Limit switches actuation	3°, 87°; ±2° tolerance				
Limit switches working temperature	−25+85°C				
Electrical connection	X — release: 0.6 m cable, 2 x 0.5 mm ² — limit switch: 0.6 m cable, 6 x 0.5 mm ²				
Rotation angle	92°				
Movement time	≤ 2 s (spring)				
Rotation direction	left				
Mechanism weight	1.2 kg	1.4 kg	1.4 kg		

KW1 mechanism power supply	WK1 limit switch	WK2 limit switch	
Wire no. 1–2	Wire no. 3-4, NO type (normally open)	Wire no. 6-7, NO type (normally open)	
	Wire no. 4–5, NC type (normally closed)	Wire no. 7-8, NC type (normally closed)	

RST release and control mechanism

In the RST manufacturing version, the fusible release link is installed on the fire damper's partition. Mainspring and limit switches are located in the KW1 housing.

Technical data (limit switches)

WK1 and WK2 limit switches	1 x NO/1 x NC SPDT (changeover switch) 5 A, 230 V AC	
Limit switches working temperature	−25+85°C	
Housing	plastic	

Normally closed state is indicated

$$^{1-}_{2-}$$
 \rightarrow NC

Normally open state is indicated

WK1 and WK2 limit switches wiring diagram

7.TRANSPORT AND STORAGE CONDITIONS

Fire dampers are packed in cardboard boxes or placed on pallets. They are wrapped in plastic film or other protective material in order to protect them against damage. Fire dampers may be transported using any means of transport, provided that protection against the weather is ensured. Fire dampers placed on transport vehicles should be secured in such a way that they do not move during transport. Before installing fire dampers, conduct visual inspection of each unit. Do not move a fire damper by its connection cable or place it in such a way that its weight is supported on the release and control mechanism. Fire dampers cannot be hit or dropped. When moving and installing a fire damper, place it in such a way so that it is supported on its side panels or body edges. Fire dampers should be stored in closed interior spaces which ensure protection against the weather. When fire dampers are stored on the floor, they should be placed on protective supports in order to protect them against damage.

8.MAINTENANCE AND SERVICE (REPAIRS)

Products manufactured by MERCOR SA should undergo periodic technical inspections and maintenance at least every 12 months throughout their service life, i.e. in the warranty period and later. Inspections and maintenance should be carried out by the manufacturer or by companies authorised to service MERCOR SA's products.

The obligation to conduct regular inspections of fire equipment is stipulated in § 3 section 3 of the Regulation of Minister of Internal Affairs and Administration dated 7 June 2010 on the fire protection of buildings, other structures and areas (Dz. U. [Journal of Laws] 2010 No. 109, item 719).

The recommended activities to be carried out between the inspections are as follows:

- check the condition of electrical connections, paying particular attention to mechanical damage;
- check the condition of the fire damper's body, paying particular attention to mechanical damage;
- check for causes that could possibly affect the correct operation of the fire damper.

To enable full service inspections as well as servicing, including servicing under the warranty, such as visual inspections and repairs, the user has to ensure physical access to the product, e.g. by removing thermal insulation/suspended ceilings and disassembling other systems if they prevent free access to the product, etc. In the case of fire dampers installed in ducts, it is recommended to make a service duct such as the mcr KRW type, for instance.

Should fire dampers be installed on a roof, access to the roof should be ensured by providing a ladder or lift.

For matters relating to technical inspections, maintenance and service of our products, please contact the Service Department of Mercor SA at serwis@mercor.com.pl, phone 058/341 42 45 (extension number 170), fax 058/341 39 85, 8 am-4 pm (Mon-Fri).

9.WARRANTY TERMS AND CONDITIONS

- 1. MERCOR SA gives a 12-month quality warranty for the products and, unless an agreement provides otherwise, the warranty period begins on the day of purchase.
- 2. Should physical defects be identified in the warranty period, MERCOR SA undertakes to rectify them no later than 21 days from the receipt of a written complaint and a proof of purchase or agreement, subject to item 6.
- 3. MERCOR SA reserves the right to extend the repair time in the case of complex repairs or those necessitating a purchase of non-standard components or spare parts.
- 4. Liability in respect of warranty shall only cover defects arising from causes originating in the sold products themselves.
- 5. In the event of defects due to improper operation of products or other reasons indicated in item 6, the purchaser/warranty holder shall bear the cost of removing such defects.
- The warranty shall not cover any of the following:
 - Damage and failures of products caused by improper use, user's tampering with product and lack of periodic technical inspections/maintenance described in section "SERVICE AND MAINTENANCE" of this document.
 - Damage of products due to other causes than those attributable to MERCOR SA, in particular fortuitous events such as torrential rain, flood, hurricane, flooding, strike of lightning, mains overvoltage, explosion, hail, aircraft crash, fire, avalanche, landslide and secondary damage resulting from the above causes. Torrential rain shall mean rain with rainfall intensity of at least 4, as determined by IMiGW [Institute of Meteorology and Water Management]. If rainfall intensity cannot be determined, the actual conditions and extent of damage at the place of damage, proving the event of torrential rain, shall be taken into consideration. Hurricane shall mean wind speed of at least 17.5 m/s (damage shall be deemed to be caused by a hurricane if hurricane is proven to have occurred in the proximity).

- Damage caused as a result of failing to report immediately a discovered defect
- Deterioration of the quality of coating caused by natural ageing processes.
- Defects caused by the use of abrasive or corrosive cleaning agents.
- Damage caused by aggressive external agents, especially chemical and biological, or such agents whose origin is related to the production processes and activities carried out in a facility or its immediate proximity where the products have been installed.
- Parts subject to normal wear and tear during operation (e.g. seals) unless they are found to have manufacturing defects.
- Defects caused by improper transport, unloading or storage of the product.
- Defects caused by installing the product in a manner inconsistent with this OMM and good building practice.
- Products or parts thereof if the data plate/warranty seals have been torn off or damaged.
- 7. A warranty complaint shall be sent to MERCOR SA within 7 days from the date of discovering a defect.
- 8. Warranty complaints may be lodged by dialling 58/341-42-45, sent by fax to 58/341-39-85 or by email: reklamacje@mercor.com.pl. A complaint may also be sent to the following postal address: MERCOR SA, ul. Grzegorza z Sanoka 2, 80-408 Gdańsk, Polska/Poland.
- The buyer/warranty holder shall use the products as instructed and carry out periodic technical inspections and maintenance in accordance with the rules set out in section "SERVICE AND MAINTENANCE" of this document.
- 10. The warranty shall become void immediately in the following cases:
 - If the buyer/warranty holder makes any modifications to the original design on their own, i.e. without consulting MERCOR SA beforehand.
 - If the periodic technical inspections and maintenance are not carried out in time or are carried out by unauthorised persons or personnel of service stations not authorised by MERCOR SA, or if the product have been used improperly.
 - If any tampering by unauthorised persons has been performed, except for the normal course of use of the products.
- 11. In the cases referred to in item 10, the liability of MERCOR SA under statutory warranty is also excluded.
- 12. The condition for removal of defects is the complaining party's making available full access to the products in order to conduct the work, in particular free access to interior spaces where the products have been installed and making available the necessary service ducts, removing thermal insulation/suspended ceilings as well as disassembling other systems if they prevent free access to the products, etc.

Relevant provisions of the Civil Code shall apply to matters not governed by these warranty terms and conditions.